



UTKAL UNIVERSITY OF CULTURE

Sanskriti Vihar, Madanpur, Bhubaneswar-752054

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Exam.No. 332 /UUC Dt 16.8.2021

FORM FILL -UP NOTIFICATION

ON-LINE FORM FILL-UP DATES FOR 1st, 2nd, 3rd, AND 4th, SEMESTER (BACK) EXAMINATIONS 2021 OF ALL P.G. COURSES OF THE UNIVERSITY

The dates for filling-up of forms for appearing the 1st to 4th Semester Back Examination, 2021 of all P.G. courses of 2018 -20 batch and 1st, 2nd & 3rd Semester Back Examination of 2019-21 batches and 4th Semester Back Examination of 2017-2019 batch of all P.G. Courses are given below:

1. **Commencement of Online filling up forms** **17.08.2021**
2. **Last date** of On-line filling up of Examination Forms **23.08.2021**
3. **Last date** of submission of Examination **24.08.2021**

The informations of the filled in application forms are the sole responsibility of the applicants and the officers who validate the forms. The University shall not be held responsible for any omission or commission.

MPA/MVA/MA(CS)/MA(CHC)/MA(LING.)/MA(BS) Examination-2021

1st to 3rd Semester (Back)

- | | | |
|----|---------------------------|------------|
| a. | Fees for application form | Rs. 50.00 |
| b. | Examination fee | Rs. 800.00 |
| c. | Fee for Marksheet | Rs. 100.00 |
| d. | Re registration fee | Rs. 50.00 |
| e. | Centre charge | Rs. 200.00 |

N.B. The Students have to pay the fees from a to e through On-Line mode for P.G. Departments, UUC, Madanpur and a to d for affiliated colleges.

4th Semester (Back)

- | | | |
|----|---------------------------|------------|
| a. | Fees for application form | Rs. 50.00 |
| b. | Examination fees | Rs. 800.00 |
| c. | Fee for Marksheet | Rs. 100.00 |
| d. | Re registration fee | Rs. 50.00 |
| e. | Fee for Provisional | Rs. 100.00 |
| f. | Fee for Original Cert. | Rs. 300.00 |
| g. | Centre Charges | Rs. 200.00 |

N.B .1. Students of the P.G. Teaching Departments of the University at Sanskriti Vihar, Madanpur shall have to pay the fees from a to g through On-Line mode.

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2. But students of the affiliated colleges shall pay the fees from a to f through On-Line mode and Centre charge of Rs. 200/- each separately to the concerned colleges under proper acknowledgement.

Master in Social Work (MSW) – Master in Tourism and Travel Management (MTTM) – Master in Hotel Management (MHM) –M.A. (Rural Management and Gandhian Studies) M.A(RMGS) – M.A.(Journalism and Mass Communication) M.A.(JMC) – M.A.(Yoga) Examinaiton-2021

1st to 3rd Semester (Back)

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs. 2000.00
c.	Fees for Marksheet	Rs. 100.00
d.	Re-registration fees	Rs. 50.00
e.	Centre charge	Rs. 200.00 (to be collected separately by the Colleges form the each of the candidates under proper acknowledgement.

N.B. The Students have to pay the fees from a to d through On-Line mode.

4th Semester (Back)

a.	Fees for application form	Rs. 50.00
b.	Examination fees	Rs.2,000.00
c.	Fee for Marksheet /	Rs. 100.00
d.	Re registration fee	Rs. 50.00
e.	Fee for Provisional	Rs. 100.00
f.	Fee for Original Cert.	Rs. 300.00
g.	Centre Charges	Rs. 200.00 (to be collected sepately by the colleges from each of the candidates under proper acknowledgement)

N.B. The students have to pay the fees from a to f through On-Line mode.

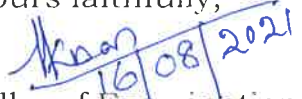
A. Principals of Affilliated Colleges/Chairman, P.G. Council are requested to instruct the verifying officers to verify the application forms minutely before validation. The Principal of the concerned Colleges/Chairman, P.G. Council, UUC will be held responsible for any omission and commission made on the eligibility of the candidates and other informations entered in the application forms.

B. The candidates who will appear the back Examination in any paper/papers shall have to pay full examination fees for the semester concerned.

C. Principals of Affiliated Colleges/Chairman, P.G. Council are requested to instruct the verifying officers to verify the application forms minutely before validation. The Principal of the concerned Colleges/Chairman, P.G. Council, UUC will be held responsible for any omission and commission made on the eligibility of the candidates and other informations entered in the application forms.

Detialed instructions regarding Online Form Fillup is also attached.


Yours faithfully,


Controller of Examinations.

Memo No.Exam/ **333** /UUC Dated. **16.8.2021**

Copy forwarded to

1. The Chairman, P.G. Council, UUC/Principal, All Affiliated Colleges for information and necessary action.
2. Comptroller of Finance, UUC for information.
3. Copy to Steno to Vice-Chancellor/Steno to Registrar for kind information.
4. Notice Board/Website.


Controller of Examinations.

Instructions for On-Line Examination Form Fill-up for All Semesters Back Examination-2021 of all PG Courses

1. The batches of students who are eligible to appear 1st to 4th Semester Back Examinations of all P.G. Courses of 2021 are as follows:

<u>Exam</u>	<u>Batches eligible to appear the exam</u>
4 th Sem Back Exam, 2021 (All P.G. Courses)	- 2017-19
1 st to 4 th Sem Back Exam, 2021 (All P.G. Courses)	- 2018-20
1 st to 3 rd Sem Back Exam, 2021 (All P.G. Courses)	- 2019-21

The students of the above mentioned batches are required to fill the examination forms on **ON-LINE mode only**.

2. Students who are going to appear the above mentioned Examination(s)-2021, are to login to www.uuc.ac.in – **Exam Form Fill-up (PG Back Paper Exam-2021)** by using their USER ID and PASSWORD. The user id of each student is either his/her examination Roll Number OR Registration Number and the password is his/her date of birth. Example – UID - 12MSW16001 OR 1712012 and the password will be the date of birth of the student. (Format–DD/MM/YYYY).
3. **For the students of P.G.Depts, Utkal University of Culture and all Affiliated Colleges.**
After login, they have to fill the form with all required fields and to select their subjects of the examination and upload the following documents **if required**.
 - i) Scanned copy of Photograph
 - ii) Scanned copy of SignatureExamination fees have to be paid by the student through the SBI Collect. After completing the process of payment, students have to put the payment reference number and date in the examination filled-up form screen and to submit the same. Then, students have to take the printout of the application form and submit the same in their respective colleges/institutions.
4. Colleges/institutions/departments have to login using their User ID and Password provided, verify the forms in all respect along with the payment challan and make them validate. An application once validated means it has been verified in all respects by the colleges/Departments. Any omission and commission detected later-on shall be the sole responsibility of the Principals of the respective colleges/Chairman, P.G.Council. **Fees once paid can't be refunded under any circumstance. Hence, students are advised to obtain clearances from their respective institutions before filling up of the examination forms.** Admit cards will be issued only to the candidates whose forms are validated by the colleges/institutions/departments. Colleges/Institutions/P.G.Departments is to download the form Fill-up Statement generated on-line and submit it to the University within the stipulated date.
5. After verification at the University level, admit cards will be published and will be available for download. Students have to download their admit cards by logging in, using their User ID and password.
6. For any difficulties, you may call **8249514948** during usual office hours.

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Controller of Examinations